

APPENDIX K

(Optional)

Midterm Review of Coordinating Committees and Education/Extension and Research Activities

Activity Number: Title:

Administrative Advisor:

Proposed Termination Date:

1. Progress Report: Describe accomplishments since the activity was last approved; compare actual accomplishments with the objectives in the project outline; reasons should be given if any objectives were not met. Rate this project on accomplishment of stated objectives.

Excellent

Comments:

Good

Fair

Unacceptable

2. Coordination/linkages: Provide evidence of the interaction among committee participants and with other projects/agencies. How well is the committee working together? Has the committee moved beyond individual activities and ideas to some collective, integrated activity? Provide evidence of synergy, collaborative output via joint publicity, specific coordinated activity, etc. Rate this project on linkages.

Excellent

Comments:

Good

Fair

Unacceptable

3. Information exchange: Document information exchange and technology transfer. Rate this project on plans or accomplishments for delivering the results to users.

Excellent

Comments:

Good

Fair

Unacceptable

4. Attendance/participation: Attendance and participation at committee meetings are imperative for the committee to be successful. Rate this committee for attendance/participation.

Excellent

Comments:

Good

Fair

Unacceptable

Recommendation:

_____ Approve/continue with normal revision.

_____ Approve/continue with revision (provide specific recommendations).

_____ Disapprove/terminate at termination time (provide specific reasons).