

**APPENDIX J1**  
**Evaluation Form for**  
**Coordinating Committees**

Each NCAC Committee member or administrative advisor will submit this form via NIMSS.

**NOTE: By checking “Fair” or “Needs Improvement,” users will be required to submit comments in regards to their answers.**

Project Number and Title:

\_\_\_\_\_

(Check appropriate line - **one only**)

Review is for: \_\_\_\_\_New project \_\_\_\_\_Continuation/Renewal

1. Goals and objectives clearly stated and appropriate to committee activity(s).  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement
2. There is a good potential to attain the objectives and plan identified in the activity.  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement
3. Activity addresses priority research and is not duplicative with existing activities.  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement
4. Activity has moved beyond individual activity(s) and ideas to a collective, interdependent activity.  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement
5. For renewal projects only:
  - a. Attendance of the preceding project has been adequate and reflects broad participation by designated project participants.  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement
  - b. The project has developed and demonstrated technology transfer to clientele.  
\_\_\_\_\_ 1 Excellent \_\_\_\_\_ 2 Good \_\_\_\_\_ 3 Fair \_\_\_\_\_ 4 Needs Improvement

Overall Comments:

**Recommendation:**

- \_\_\_\_\_ Approve/continue with normal revision.  
\_\_\_\_\_ Approve/continue with revision (provide specific recommendations).  
\_\_\_\_\_ Disapprove/terminate at termination time (provide specific reasons).

**Signature (Determined by regional associations)**

**Date:** \_\_\_\_\_